

## Protocol for Altar Flowers

## Step 1

Contact Louise Catania at <a href="lou.w.catania@gmail.com">lou.w.catania@gmail.com</a> to sign up on the flower calendar and talk through any questions you may have. At that time, you will provide her with the information you would like printed in the Wednesday's newsletter.

- The flowers are given in loving memory of [name] by [name].
- The flowers are given in honor of [name] by [name].

In addition to the two services on Sunday, flowers are needed on the altar for the Wednesday Eucharist service. Please let Lou know if she and the flower guild need to break them down into smaller arrangements for church members on the prayer list or if you plan to take the flowers following the Wednesday service.

## Step 2

Contact a florist of your choice or Kelly Odom Florist at 919-829-3888 two weeks before your assigned date to specify the flowers you would like in the arrangements. You will pay Kelly directly when you order. Kelly delivers the flowers on the Saturday morning prior to your assigned Sunday.